

ALAMEDA COUNTY LIBRARY

ALAMEDA COUNTY LIBRARY ADVISORY COMMISSION  
MEETING SUMMARY ACTION MINUTES  
October 7, 2020  
Virtual Meeting

**CALL TO ORDER**

The meeting was called to order by Chairperson, Michael Baldwin, at 7:01 p.m.

**ROLL CALL**

**Members Present:**

Michael Baldwin  
Pat Gacoscos  
Arun Goel  
Maria "Sucy" Collazo  
Sarah Wilson  
Subru Bhat

**Members Absent:**

Amy Apel  
Yang Shao  
Cheryl Hoffmann  
Karen Bridges  
Tyler Dragoni  
Jared Ottmann

**PUBLIC COMMENT**

None

**CONSENT CALENDAR**

1. Approval of Minutes of July 1, 2020

Approval of the July 2020 minutes has been postponed until the January 2021 meeting.

**DISCUSSION CALENDAR**

2. 2021 ACLAC Meeting Schedule

Noelle Khean presented the 2021 Meeting Schedule. Meeting dates are set for January 6, April 7, July 7 and October 6. In accordance with social distancing guidelines, the Commission will continue to meet virtually until further notice.

3. AC Library Reopening Plan

Cindy Chadwick and Deb Sica presented the Library's Building Reopening Plan.

Chadwick shared the AC Library Recovery Road Map, which details the five phases of the Library's Reopening Plan. Details and information are available on AC Library website: [aclibrary.org](http://aclibrary.org).

Commissioner Bhat asked whether the County's change to the Orange Tier will prompt a change in the Library's plan to reopen. Chadwick answered that the County has granted permission for libraries to open at less than 25% capacity. This allows AC Library to move to Phase 4, and planning and preparation continue.

Commissioner Goel asked if the reopening of locations will be decided geographically or if there is another way that prioritization is being decided. Sica answered that different factors are being considered such as needs of the community, staff schedules, etc. Each site is being prepared in the same way so that they may be flexible when it comes time to open.

Commissioner Gacoscos asked how the public will be informed and avoid confusion about the Library's limited open hours and occupancy limits. Sica explained that hours will be standardized across the libraries, and this should help limit confusion. Members will have the ability to make appointments for library services or the option for walk-in services. A concierge position has been created to help guide members and to serve as the first contact for members when they come to the Library.

#### 4. Reopening Plan: Phase 3 Accomplishments

Chadwick shared that the No Contact Pick-Up Service has expanded and book drops are open on a limited schedule. Returned items are quarantined for 92 hours before they go back on the shelves. The goal is to have book drops open to normal service by Phase 4. More information can be found on the AC Library website under "How do I return my items?"

Sica shared that the Library's Mobile Outreach Services has added two vehicles to the Bookmobile fleet: a small sprinter style van nicknamed "Poppy" and a larger bus nicknamed "Redwood". Redwood replaces the veteran bus which is retiring after 15 years of service with Alameda County Library.

Chadwick and Sica shared photos of different programs that happened through the summer and comments from community members about the library's online programs.

#### 5. Update on Newark Library

Erika Atkins shared pictures from the Newark Library construction site. At this time, the Library is scheduled to move to the new building between March and April 2021.

#### 6. County Librarian's Report

Chadwick previewed the new ACL website. The public preview of the new website is slated for November 9, 2020.

Sica spoke about the AC Library Racial Equity Action Plan and the specific goals it outlines for justice, equity, diversity and inclusion.

Chadwick talked about the County Reads program, scheduled to launch in January 2021. Led by Castro Valley Library staff, the program is an expansion of the Castro Valley Reads program and aims to be one way of bringing the County together during this time of quarantine. Free copies of the book will be available for giveaways.

#### 7. Commissioner Updates

Commissioner Collazo shared that Newark has reported that approximately 49,000 members of the public have participated in the census. Their goal is to reach 50,000.

#### 8. Next Meeting Date/Place

Date: January 6, 2021  
Place: Virtual Meeting  
Time: 7:00 pm

#### Adjournment

Commissioner Collazo moved for adjournment, it was seconded by Commissioner Gacoscos. The meeting was adjourned at 8:31 p.m.

***\*These minutes are subject to Alameda County Library Advisory Commission's approval at their next regularly scheduled meeting.***